



# LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

## PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

July 28, 2009

Approved  
10/27/2009

| MEMBERS PRESENT                  | MEMBERS ABSENT  | PUBLIC           | PUBLIC, CONT.   | HIV EPI AND OAPP STAFF     |
|----------------------------------|-----------------|------------------|-----------------|----------------------------|
| Jeffrey Goodman, <i>Co-Chair</i> | Jim Chud        | Jeff Bailey      | Victor Martinez | None                       |
| Kathy Watt, <i>Co-Chair</i>      | Michael Green   | Vanessa Cardona  | Karen Peterson  |                            |
| Robert Butler                    | Ted Liso        | Susan Forrest    | Steve Wayland   |                            |
| Fredy Ceja                       | Anna Long       | Charlie Gremeldi |                 | COMM STAFF/<br>CONSULTANTS |
| Douglas Frye                     | Quentin O'Brien | Sharon Holloway  |                 |                            |
| Bradley Land                     |                 | Miki Jackson     |                 | Glenda Pinney              |
|                                  |                 | Anita Le         |                 | Craig Vincent-Jones        |

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, 7/28/2009
- 2) **Table:** State of California AIDS/HIV Program Funding Detail, Department of Public Health (DPH) and Department of Health Care Services (DHCS), 2009 Budget Act, 7/28/2009
- 3) **Primer:** The Ryan White HIV/AIDS Program, *on-going*
- 4) **Spreadsheet:** Grant Year 18 Ryan White Part A & B Expenditures by Service Categories as of February 28, 2009, 4/23/2009
- 5) **Summary Key:** Ryan White Part A/B Expenditures by Service Category, 6/10/2008
- 6) **Table:** Department of Public Health, Office of AIDS Programs and Policy, 2008-2010 Request for Proposals – Solicitation Schedule, 7/15/2009
- 7) **Memorandum:** “Special Populations” Definitions and Criteria, 1/7/2008
- 8) **Newsletter:** HRSA CARE Action, The Graying of HIV, 2/2009
- 9) **PowerPoint:** Are We Ready for the Aging HIV-Positive Population? PLWHA Fifty Years and Older in Los Angeles County, 2/12/2009

1. **CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:45 pm.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the 6/23/2009 Priorities and Planning (P&P) Committee Meeting minutes (*Postponed*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There was no follow-up.
7. **CO-CHAIRS' REPORT:**
  - Mr. Goodman reported the Governor used his line item budget veto to cut most remaining FY 2009 State Office of AIDS (OA) General Funds except for ADAP and surveillance.

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- There are conference calls planned with Dr. Michelle Roland, Director, OA for more information. There was also a conference call with the Governor's Office planned.
  - Mr. Vincent-Jones reported preparation of a Policy Brief detailing the cuts for release the following day. It will include potential advocacy responses, but the prospect for a two-thirds Legislature overturn of the budget is unlikely. There are also some efforts to challenge the legality of the Governor's line item veto of this revision of an approved budget.
  - He added that the Governor's original proposal eliminated all General Funds to OA, so retention of most surveillance, needed to support federal applications, and ADAP funding offers some consolation.
  - Allocations for the current YR 2009 and the just passed YR 2010 must be reviewed promptly as care and treatment services will be impacted by the state budget reductions.
  - Ms. Watt urged all providers — prevention, care, treatment, alcohol, drug, mental health — to coordinate. As the community did in 1988, providers must help people find services with staff cross-trained in education/prevention and counseling/testing.
  - Mr. Vincent-Jones noted County ADPA and Mental Health have taken huge cuts and are unlikely to want to talk with HIV/AIDS providers now. Meanwhile, it has taken enormous effort to start discussions with HOPWA. Right now, the Commission must focus on the HIV/AIDS continuum of care with a goal of working with others in following months.
- A. **Meeting Dates and Locations:** ➡ Emergency Committee meetings to address potential allocation revisions have been scheduled for 8/4/2009 and, if needed, 8/5/2009. Meeting rooms on the 7<sup>th</sup> or 8<sup>th</sup> floor are being arranged.

### 8. FY 2010 PRIORITY- AND ALLOCATION-SETTING (P&A):

- A. **Allocations:** No allocation appeals have been received.
- B. **Benefits Specialty:** Mr. Goodman noted the Office of AIDS Programs and Policy (OAPP) was assigned to report on implementation of Benefits Specialty within Case Management, Psychosocial for YR 2009. Their report is postponed due to work on the budget.
- C. **State Budget Cuts:** There was no further discussion.
- D. **Directives, Recommendations, Guidance and Expectations:**
- Mr. Vincent-Jones noted the P-and-A process begins in January or February with review of epidemiological profiles and LACHNA data, followed by determination of priorities, allocation-setting and, finally, determination of directives.
  - Directives help inform solicitation, procurement and/or delivery of services through communications to OAPP, providers and/or the Commission itself so that implementation occurs as the Commission intended.
  - ➡ To OAPP: Assess gaps and develop corrective strategy to ensure Spanish/English bilingual/bicultural staff and written material is available per the standard of care, especially in regard to Treatment Education services.
  - ➡ To OAPP: Assess gaps and develop corrective strategy to ensure Treatment Education services are incorporated in Medical Outpatient, Medical Care Coordination, and other appropriate environments per the standard of care.
  - ➡ To Commission: Launch a task force to study health education and literacy, including special population issues.
  - ➡ To Commission: Coordinate a study of Nutrition Support (NS) services to inform FY 2011 allocations to include a research review, interviews with clients, site visits, examination of service utilization and patterns of service utilization with providers and OAPP to assess:
    - What is entailed in actual delivery of NS as compared to the standard of care description?
    - Who is receiving NS, including how many individuals first entered care through it and how much clients rely on it?
    - To what degree do Ryan White-funded NS services address client needs?
    - What is the state of non-Ryan White-funded NS providers in Los Angeles County?
    - What is the availability of non-Ryan White-funded services to Ryan White clients?
    - What is the geographic diversity of NS services in Los Angeles County?
    - What is the distribution of meals versus bags of food?
    - What nutrition education services are available for those preparing their own food?
    - How efficient (cost and access) and effective (health support) are these services?

9. **MINORITY AIDS INITIATIVE (MAI):** This item was postponed.

10. **FY 2008/2009 EXPENDITURES:** The MAI Subcommittee is continuing work on schedule.

11. **HOSPICE SERVICES NEEDS ASSESSMENT:** This item was postponed.

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12. **2009 COMPREHENSIVE CARE PLAN:** This item was postponed.
13. **COMMITTEE WORK PLAN:** This item was postponed.
14. **GEOGRAPHIC ESTIMATE OF NEED (GEN) REPORT:** This item was postponed.
15. **OTHER STREAMS OF FUNDING:** This item was postponed.
16. **STANDING SUBCOMMITTEES:** This item was postponed.
17. **NEXT STEPS:** This item was postponed.
18. **ANNOUNCEMENTS:** There were no announcements.
19. **ADJOURNMENT:** The meeting was adjourned at 2:55 pm.